

Wei Hwa Chinese School Registration Form

WEBSITE: WWW.WEIHWA.ORG

Register by mail: P.O. Box 2931 Springfield, Virginia 22152-1599

New family Contact Information Update

SCHOOL YEAR: 2022-2023

PART I. PARENT/GUARDIAN INFORMATION (For new OR contact information update family only)

	Chinese Name	English Name	Relationship	Email Address No Qq Account	Cell phone
Primary Guardian					
Secondary Guardian					

MAILING ADDRESS (Street, City, State, Zip Code)

PART II. OTHER INFORMATION

Where did you learn about our school? Newspaper AD Web Site Relative/Friends/Neighbors

NEW STUDENT REFERRAL BY

NAME	PHONE	EMAIL

Notice:

1. Wei-Hwa Chinese School admits students of any race, color, and national or ethnic origin.
2. SY 22-23 language classes are 9/11/22-5/21/23. Activity and Tai Chi classes are 9/25/22-5/07/22.
3. **Registration Fee (per Household) is \$30 per year. (Applies to all families who register for SY 22-23)**
4. The registration fee of \$30 is non-refundable. The school does not offer a refund after 10/02/2022. For dropping a course/class, please fill out the "Refund Form". A \$35 late fee will be charged if you pay tuition after 9/25/22. A \$25 service fee will be charged for any returned checks.
5. For changing a course/class, please fill out the "Class Exchange Form" and submit it to the school office.
6. If students stop attending Chinese school more than 3 years within the 12-year curriculum or within a single school year they are absent a number of weeks totaling more than one-third of the school year weeks, Wei Hwa Chinese school will only give a Certificate of Completion at the Graduation Ceremony, not a Graduation Certificate. This regulation applies to all students who attend graduation class.
7. Families with a tuition voucher: please present your voucher at the time of registration.
8. A \$10 incentive is offered for introducing a new student to our school.

Wei Hwa Chinese School Student Code of Conduct

Objective: "Wei Hwa Chinese School Student Code of Conduct" has been adopted to maintain a respectful atmosphere and a quality learning environment.

- Rules**
1. Teachers and faculty have full support from the School Administration to keep the classroom and students on orderly manner.
 2. The School Administration will contact the parent(s)/guardian(s) for any student's misconduct or violation of Student Code of Conduct. A remake will be placed in student's record book.
 3. School will continuously monitor and evaluate the student behavior for a semester before removing the original remark.
 4. For any repeated misconduct or violation, the Board of Directors will be summoned to discuss with the parent(s) or guardian(s) and come up with an alternative solution.

The student and I have read, discussed, and agreed to follow all requirements of the "Student Code of Conduct".

Upon registration, We/I understand and agree that the Wei Hwa Chinese School assumes no liability for any property damage or personal injury suffered by the student(s), parent(s), or guardian(s), while attending class or any related activities of the school, with regard to the aforementioned property damage or personal injury.

Signature of Parent/Guardian _____ Date _____

PART III. STUDENT INFORMATION				CLASS SELECTION (see PART IV and fill in the class code here)		
CHINESE NAME	ENGLISH NAME	GENDER	DATE OF BIRTH	1-2PM	2-4PM	4-5PM

If you don't grant permission for the students to appear in photographs and/or videos for Wei Hwa Chinese School publications, such as the annual student exhibition and yearbook, please list which students you do not grant permission for.

PART IV. CLASS FEES & SCHEDULE						
1-2PM	2-4PM	4-5PM				
Activity Classes \$260/per year <ul style="list-style-type: none"> ▪ CMB: Math Basic (Under Grades 6) ▪ SATM: Math SAT (Grade 9 -12) 	Language classes Phonics-PH / PinYin-PN / Progression-PG (with PH and PN) \$360/per year <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> Pre-School <ul style="list-style-type: none"> ▪ <u>K3</u> (age 4) ▪ <u>PHK</u> (age 5) ▪ <u>PNK</u> (age 5) </td> <td style="width: 50%; vertical-align: top;"> Grade 1 to 12 <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> ▪ <u>PG1</u> ▪ <u>PH2</u> ▪ <u>PH3</u> ▪ <u>PH4</u> ▪ <u>PH5</u> ▪ <u>PH6</u> ▪ <u>PH7</u> ▪ <u>PHN8</u> ▪ <u>PHS 12thGrade</u> </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> ▪ <u>PG1</u> ▪ <u>PN2</u> ▪ <u>PN3</u> ▪ <u>PN4</u> ▪ <u>PN5</u> ▪ <u>PN6</u> ▪ <u>PN7</u> ▪ <u>PHN9</u> </td> </tr> </table> </td> </tr> </table>	Pre-School <ul style="list-style-type: none"> ▪ <u>K3</u> (age 4) ▪ <u>PHK</u> (age 5) ▪ <u>PNK</u> (age 5) 	Grade 1 to 12 <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> ▪ <u>PG1</u> ▪ <u>PH2</u> ▪ <u>PH3</u> ▪ <u>PH4</u> ▪ <u>PH5</u> ▪ <u>PH6</u> ▪ <u>PH7</u> ▪ <u>PHN8</u> ▪ <u>PHS 12thGrade</u> </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> ▪ <u>PG1</u> ▪ <u>PN2</u> ▪ <u>PN3</u> ▪ <u>PN4</u> ▪ <u>PN5</u> ▪ <u>PN6</u> ▪ <u>PN7</u> ▪ <u>PHN9</u> </td> </tr> </table>	<ul style="list-style-type: none"> ▪ <u>PG1</u> ▪ <u>PH2</u> ▪ <u>PH3</u> ▪ <u>PH4</u> ▪ <u>PH5</u> ▪ <u>PH6</u> ▪ <u>PH7</u> ▪ <u>PHN8</u> ▪ <u>PHS 12thGrade</u> 	<ul style="list-style-type: none"> ▪ <u>PG1</u> ▪ <u>PN2</u> ▪ <u>PN3</u> ▪ <u>PN4</u> ▪ <u>PN5</u> ▪ <u>PN6</u> ▪ <u>PN7</u> ▪ <u>PHN9</u> 	Activity Classes \$260/year <ul style="list-style-type: none"> ▪ CMM: Math M (Grades 7-8) ▪ CAW: Children Artwork ▪ CFD: Folk dance ▪ SATE: SAT English (Grade 9 -12)
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	Adult Activity Class \$260/per year Tai Chi (No age limit)					

NOTES

1. \$30 Registration fee and language class (/per student) book/material fee applies to all families who register for 2022-23 School Year.

PART V. PAYMENT INFORMATION (All fees are non-tax deductible)		
Tuition Break Down	Subtotal	Staff use only
<input type="checkbox"/> Family Registration fee/year \$30		<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ Amount \$ _____ <input type="checkbox"/> Discount \$ _____ Reason () Early () Other _____ _____ Signature of Cashier Date _____ Signature of Treasurer Date
<input type="checkbox"/> Language Book/Material fee (K3, PHK & PNK) \$40 x ()		
<input type="checkbox"/> Language Book/Material fee (Grades 1-10) \$20 x ()		
<input type="checkbox"/> Language class fee \$360 x ()		
<input type="checkbox"/> Adult & Children activity class fee \$260 x ()		
<input type="checkbox"/> Children Artwork Material fee \$20 x ()		
Donation <input type="checkbox"/> Scholarship <input type="checkbox"/> Technology <input type="checkbox"/> Others TOTAL		Please make check payable to Wei Hwa Chinese School