

# Wei Hwa Chinese School Registration Form

WEBSITE: WWW.WEIHWA.ORG

Register by mail: P.O. Box 2931 Springfield, Virginia 22152-1599

New family     Contact Information Update

SCHOOL YEAR: 2021-2022

<b>PART I. PARENT/GUARDIAN INFORMATION</b> (FOR NEW or CONTACT INFORMATION UPDATE FAMILY ONLY)			
CHINESE NAME	ENGLISH NAME	RELATIONSHIP ( <i>specify</i> )	EMAIL ADDRESS No QQ account, please
MAILING ADDRESS (Street, City, State, Zip Code)			
HOME PHONE	WORK PHONE	CELL PHONE	
<b>PART II. OTHER INFORMATION</b>			
Where did you learn about our school? <input type="checkbox"/> Newspaper AD <input type="checkbox"/> Web Site <input type="checkbox"/> Relative/Friends/Neighbors			
<b>NEW STUDENT REFERRAL BY</b>			
NAME	PHONE	EMAIL	

**Notice:**

1. Wei-Hwa Chinese School admits students of any race, color, and national or ethnic origin.
2. SY 21-22 language classes are 9/12/21-5/22/22. Activity and Tai Chi classes are 9/26/21-5/08/22.
3. **Registration Fee (per Household) is \$30 per year. (Applies to all families who register for SY 21-22)**
4. The registration fee of \$30 is non-refundable. The School does not offer a refund after 10/03/2021. A \$35 late fee will be charged if you pay tuition after 9/26/21. A \$25 service fee will be charged for any returned checks.
5. For Dropping or changing a course/class, please fill out the "Class Exchange/Refund Form" and submit it to the School Office.
6. If students stop attending Chinese school more than 3 years within the 12-year curriculum or within a single school year they are absent a number of weeks totaling more than one-third of the school year weeks, Wei Hwa Chinese school will only give a Certificate of Completion at the Graduation Ceremony, not a Graduation Certificate. This regulation applies to all students who attend graduation class.
7. Families with a tuition voucher: please present your voucher at the time of registration.
8. A \$10 incentive is offered for introducing a new student to our school.

**Wei Hwa Chinese School Student Code of Conduct**

Objective:" Wei Hwa Chinese School Student Code of Conduct" has been adopted to maintain a respectful atmosphere and a quality learning environment.

- Rules**
1. Teachers and faculty have full support from the School Administration to keep the classroom and students on orderly manner.
  2. The School Administration will contact the parent(s)/guardian(s) for any student's misconduct or violation of Student Code of Conduct. A remake will be placed in student's record book.
  3. School will continuously monitor and evaluate the student behavior for a semester before removing the original remark.
  4. For any repeated misconduct or violation, the Board of Directors will be summoned to discuss with the parent(s) or guardian(s) and come up with an alternative solution.

The student and I have read, discussed, and agreed to follow all requirements of "Student Code of Conduct".

Upon registration, We/I understand and agree that the Wei Hwa Chinese School assumes no liability for any property damage or personal injury suffer by the student(s), parent(s), or guardian(s), while attending class or any related activities of the school, with regard to the aforementioned property damage or personal injury.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

PART III. STUDENT INFORMATION				CLASS SELECTION (see PART IV and fill in the class code here)		
CHINESE NAME	ENGLISH NAME	GENDER	DATE OF BIRTH	1-2PM	2-4PM	4-5PM

PART IV. CLASS FEES & SCHEDULE						
1-2PM	2-4PM			4-5PM		
<b>Activity Classes</b>	<b>Language classes</b> Phonics-PH / PinYin-PN			<b>Activity Classes</b>		
<b>\$260/per year</b> <b>\$140/per semester</b>	<b>\$360/per year</b> <b>\$190/per semester</b>			<b>\$260/year</b> <b>\$140/semester</b>		
<ul style="list-style-type: none"> <li>▪ <b>CMB:</b> Math Basic (Under Grades 6)</li> <li>▪ <b>SATM:</b> Math SAT (Grade 9 -12)</li> </ul>	<b>Pre-School</b> <ul style="list-style-type: none"> <li>▪ <u>K3</u> (age 4)</li> <li>▪ <u>PHK</u> (age 5)</li> <li>▪ <u>PNK</u> (age 5)</li> </ul>	<b>Grade 1 to 12</b> <ul style="list-style-type: none"> <li>▪ <u>PH1</u></li> <li>▪ <u>PH2</u></li> <li>▪ <u>PH3</u></li> <li>▪ <u>PH4</u></li> <li>▪ <u>PH5</u></li> <li>▪ <u>PH6</u></li> <li>▪ <u>PH7</u></li> <li>▪ <u>PHN8/9</u></li> <li>▪ <u>PHN10</u></li> <li>▪ <u>PHS 12<sup>th</sup> Grade</u></li> </ul>	<b>Conversation</b> <ul style="list-style-type: none"> <li>▪ <u>YC</u> (Youth, age 12 to 18)</li> <li>▪ <u>AC</u> (Adult)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>CMM:</b> Math M (Grades 7-8)</li> <li>▪ <b>CAW:</b> Children Artwork</li> <li>▪ <b>CFD:</b> Folk dance</li> <li>▪ <b>SATE:</b> SAT English (Grade 9 -12)</li> </ul>		
	<b>Adult Activity Class</b> <b>\$260/year</b> <b>\$140/semester</b>					
	Tai Chi (No age limit)					

### NOTES

1. \$30 Registration fee and language class (/per student) book/material fee applies to all families who register for 2021-22 School Year.

PART V. PAYMENT INFORMATION (All fees are non-tax deductible)			
Tuition Break Down		Subtotal	Staff use only
<input type="checkbox"/> Family Registration fee/year	\$30		<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ Amount \$ _____
<input type="checkbox"/> Language Book/Material fee (K3, PHK & PNK)	\$40 x ( )		<input type="checkbox"/> Discount \$ _____
<input type="checkbox"/> Language Book/Material fee (Grades 1-10)	\$20 x ( )		Reason ( ) Early Registration
<input type="checkbox"/> Language class fee /year	\$360 x ( )		( ) Other _____
<input type="checkbox"/> Language class fee /semester	\$190 x ( )		
<input type="checkbox"/> Adult & Children activity class fee/per year	\$260 x ( )		_____
<input type="checkbox"/> Adult & Children activity class fee/per year	\$140 x ( )		Signature of Cashier _____ Date _____
			_____
			Signature of Treasurer _____ Date _____
<b>Donation</b> <input type="checkbox"/> Scholarship <input type="checkbox"/> Technology			
<b>TOTAL</b>			

← Please make check payable to  
"Wei Hwa Chinese School"